



Dr. James R. Ritter
Interim Superintendent

Columbia, Missouri 65203

Fax: (573) 214-3401

Dr. Sally Beth Lyon

Chief Academic Officer

December 8, 2008

Dear Math Community Advisory Committee members,

Enclosed you will find the minutes from our meeting on November 5, and the scoring guide that incorporates your advice from that meeting. We are very grateful for the advice the committee provided at that meeting regarding our materials selection process and the scoring guide we have developed to evaluate materials. In particular, the scoring guide was improved as the result of MCAC members' advice to evaluate the degree to which materials support the targeted mathematical proficiency (conceptual understanding, procedural fluency, strategic competence, and adaptive reasoning) for each MLO, in addition to analyzing materials' inclusion of each MLO.

During December and January, the K-5 and 6-8 committees will use the scoring guide to select three to five sets of materials to be further evaluated and to be shared with a wide audience of teachers, parents, and community members. We want to provide Mathematics Community Advisory Committee members the opportunity to review materials at our next meeting, and in order to allow the committees enough time to select materials for review, **we are rescheduling our next meeting from January 7 to Tuesday, February 10, 2009. Our meeting on February 10 will be held, as usual, at Gentry Middle School's media center, from 4:00 – 6:00 p.m.** Please make note of this schedule change, which I hope meets with your availability.

Based on your advice, we are also creating a qualitative questionnaire for parents and teachers to use to provide input about the materials when they are available this winter for public review, which we will ask you to comment upon at the February 10 meeting. That will help us finalize the process of public review of materials, which we have tentatively planned for the last two weeks of February or early March. We will also ask our K-5 and 6-8 curriculum committee members to join us at the February 10 meeting, as you've suggested.

Thank you as always for your commitment to this important work. Best wishes for a safe and happy holiday season!

Sincerely,

Sally Beth Lyon
Chief Academic Officer

Enclosures – 2