

Mathematics Community Advisory Committee
November 5, 2008
Gentry Middle School

The meeting was called to order at 4:06 p.m. by Dr. Sally Beth Lyon who served as facilitator in Dr. Pitchford's absence. Committee members in attendance: Mark Ashbaugh, Kristin Bilyeu (serving for Tim Bilyeu), Wesley Bird, Kathryn Chval, Marla Clowe, Nancy Fagan, Walter Gassman, Elaine Hassemer, Susan Lever, Cheryl Lightner, Catherine Linder, Jennifer Mast, Michelle Pruitt, Joseph Quetsch, Alice Reese, Jeanne Sebaugh, JoNetta Weaver, and Theresa Yeager. Visitor in attendance: Karen Burger. Support staff in attendance: Linda Coutts and Chip Sharp. Shari Kraus served as recorder.

Welcome and Preview of the Evening's Work

Dr. Lyon previewed the evening work, stating that the committee would be giving advice to the district in regards to the next step in curriculum implementation. She reminded the group that at the September meeting the statements of standards, Measurable Learning Objectives, were reviewed. This work was refined through the work of an MCAC subcommittee and presented to the Board of Education in October at which time it was approved.

The two tasks for the evening were:

1. To provide advice on the district's materials selection process. The current process is documented in Board of Education Policy and in the CPS Curriculum Handbook. A letter to the Board of Education, outlining the selection process, was shared with the committee.
2. To review the scoring guide used to advise the process.

Mathematics Materials Selection Process

The committee provided the following feedback:

Selection Process Advice:

- Clarity about time lines for committee work and volunteering
- Clarify our two committees purposes
- MCAC committee meet with the curriculum committees
- Scoring guide is the measuring stick
- Where will the guide be available?
 - Put guide on web
 - Publicize hours, dates; mix up times for parents who work different hours
- Procedures for securing materials, hosting public reviews
- Communicate budget ramifications – include cost information
- Clarify who receives recommendation and decision?
- By when?
- Make committee members on the web
- What to publicize:
 - Ratings
 - Qualitative rationale for selection
- Communicating committee volunteer opportunities
- Balance of perspectives on committee
- Other groups help publicize materials reviews – really get the word out.

- Part of review in schools will include teacher review
- Feedback loop to community scoring guide input – example: federal regulations /responding to patterns of responses
- Clear timeline for community input
- Should there be a different form of input other than scoring guide? (Usually using a rubric requires training.)
- Take committee rubric and simplify
- 6 – 8 and Elementary curriculum committees need to review each others materials
- Teacher input critical
- Professional development critical
- Teachers should have flexibility to use different resources to teach learning objectives
- Review sites other than school – example: library, central office

Mathematics Materials Scoring Guide

As mathematics materials scoring guides were disseminated to committee members, Linda Coutts provided an explanation of the documents and background information regarding their formation. Committee members reviewed copies of the scoring guide at the table level and then recorded their recommendations on the documents.

Reflections and Feedback

The committee provided the following feedback:

- Have alignment information available during public reviews.
- Questions of how to collect written input from non-committee members?
- Parent resources in particular – need to get community input
- Take condensed alignment information to public reviews
- A few sets of guiding questions (qualitative) that can be married with quantitative data (Can I be a partner with my child and the school with these materials?)
- Structured questionnaire. (Need to know what they looked at.)

Committee members submitted their recommendations for the scoring guides. Recommendations will be incorporated into the current document that will be sent electronically to members.

Committee members were asked to complete the reflections and feedback form.

The meeting adjourned at 6:00 p.m.